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LETT'S  
TALK  
ABOUT  
IT

## The Importance of Feedback

Did you know....

**Feedback** is a valuable tool that shows support, and encourages others to be successful. When providing feedback to someone remembering these points will make the process successful.

**Terms to know...**

**Positive** feedback can emphasize a person's strengths and demonstrated competencies.

**Corrective** feedback

is a way for someone to describe the person's behavior and



offer an alternative action. You then can ask the person what she/he might have done differently.

**How** to give feedback:

- Observe the

behavior

- Decide who and where to give the feedback.
- Give feedback in an effective manner.

**When** giving feedback **always** ask "May I offer you some feedback"? This makes the person aware that you are going to provide them information regarding a behavior or action.

**Try** giving some feedback to a co-worker this week.

## Looking Ahead



# Think SMARTer Not Harder

**Every** successful team has or creates ongoing goals and objectives for their classroom. Make your objectives SMART by following the guidelines below:

**Specific**

**Measurable**

**Attainable**

**Realistic**

**Timely** (time sensitive)

Is the objective **Specific**? What are you going to do?

Is the objective **Measurable**? Can you measure what the results are going to be?

Is it **Attainable**? Can you get it accomplished in the time frame noted?

Is it **Realistic**? Is it possible to accomplish the objective?

Is it **Timely**? Can you accomplish the objective in the time determined?

**Next** month bring some **SMART** objectives with you to review during your schedule

## What Type of Learner Are You?

**How** can I help you learn better? Understanding what type of learner you are will assist me with creating trainings that are geared towards you the learner.

**Read** the following descriptions to determine what type of learner you are.



**Visual** learners prefer to see what they are learning. You



learn best by watching, using charts, or handouts.

**Auditory** learners learn best when they can hear the information being taught.



Auditory learners process information best by listening to voice tones.

**Kinesthetic** learners prefer a “hands-on-approach”. Writing on flip charts or other stimulatory tasks are ways to enhance kinesthetic learning.

**Take** the learning styles quiz to find out how you learn best.

<http://www.howtolearn.com/learning-styles-quiz/>

**Please** bring the results of