CONCESSION
USER CHECKLIST

2 DECEMBER 2009
NAF CONTRACTING
BOOT CAMP

CONCESSION	YES	NO	N/A	NOTES
SOW - What, when, where, hours of operation, recommended percentage (commission)				
Will NAFI providing – space, electrical				
Approval from AAFES, GC,				
Approval from Vetenarian Services				
How information are sales being tracked, to include when sales are to be reported and when commission payments are due.				
Insurance considerations				
Customer satisfaction requirements				
Background checks required				
Safety issues identified				
Define sample pricing				
Marketing will be provided by MWR- if so what?				
Price change approval needed				
Cleanliness standards identified				
COR designation needed				
Identified items the contractors will provide (ie., Sound, security, lights, & equipment				
RIMP insurance required				
Marketing Survey completed				
Government provided equipment				
Government provided facility (include dimensions)				
Are there signage requirements/rules				

Key Notes: